



STAFFORDSHIRE CHILDREN'S TRUST BOARD

Date: Tuesday 20th January 2009

Time: 2:00 pm - 4:00 pm

Venue: Rooms 9 and 10, St Chad's Place, Stafford, ST16 2LR

Note: (i) Car parking will be available in the Visitors' Car Park, Tipping Street, Stafford (adjacent to the Children and Lifelong Learning Directorate offices)

Contacts: Georgina Davies/Cate Crawford
01785 854263/277300
georgina.davies@staffordshire.gov.uk
cate.crawford@staffordshire.gov.uk

Agenda Item			Papers
1.	Business Matters a) Introductions b) Apologies c) Declarations of Interest d) Correspondence e) Minutes of the last meeting (25.09.08) f) Matters arising	Cllr Peter Beresford	Minutes 25.09.08*
2.	Feedback from Children's Trust Executive	Sally Rees	
3.	Feedback from Staffordshire Safeguarding Children Board	Sally Rees	
4.	Joint Strategic Needs Assessment Summary	Judith Bell	Report* Summary document*
5.	Joint Commissioning Project update*	Martyn Baggaley / Jim Brady	Report*
6.	CYPP Refresh	Georgina Davies	Report* Questionnaire* CYPP Refresh 2009 working Draft V3*
7.	Narrowing The Gap Update	Keith Cackett	Report*
8.	Machinery Of Government*	Anna Halliday	Report and appendices*

* document circulated with Agenda

9.	Action Plan - based on Statutory Guidance Update	Georgina Davies	
10.	Children's Trust links to Local Strategic Partnership	Peter Traves / Georgina Davies	
11.	Mechanism of Feedback from Executive and Workstreams	Georgina Davies	
12.	Information Sharing Protocol Update	Georgina Davies	
13.	Annual Performance Assessment / Comprehensive Area Assessment	Peter Traves / Pat Shargool	
14.	<p>a) Date of Next Meeting Thursday 30th April 2009 at 2:00 pm - 4:00pm Rooms 9 & 10 St Chad's Place, Stafford</p> <p>b) Future Agenda items</p>	<p>Cllr Peter Beresford</p> <p>Cllr Peter Beresford</p>	
15.	<p>Any other business (Matters which arise under this heading will be deferred for discussion at the next meeting unless there is a clear and urgent need to deal with the matter without delay as determined by a majority of those members present at the meeting.)</p>		

Representing	Name
Staffordshire County Council	Councillor Peter Beresford, Chair Lead Cabinet Member for Children and Young People
Director of Children's Services	Peter Traves, Corporate Director Children & Lifelong Learning, Staffordshire County Council
Connexions Staffordshire	Carol Jones, Chief Executive
District/Borough Councils	Nina Dawes, Chief Executive, Lichfield District Council
Primary Care Trust (PCT) National Health Service (NHS)	Yvonne Sawbridge, Director of Quality & Performance, South Staffs Primary Care Trust Judith Bell, Director of Public Health, NHS North Staffordshire
Staffordshire Consortium of Infrastructure Organisations	Rose Vakis, Director Staffordshire & Stoke Consortium Infrastructure Organisations
Staffordshire Police	Mick Boyle, Chief Inspector (North Staffs), Ricky Fields, Chief Inspector (Chase), Mark Riley, Chief Inspector (Trent Valley)
Children & Young People	Gill Stanford, Staffordshire's Children's Commissioner
Parents & Carers	Charlotte Bailey, Staffordshire's Parents' Commissioner
Learning Skills Council	Anna Halliday, Partnership Director, Staffordshire
Staffordshire Safeguarding Children Board	Sally Rees, Deputy Corporate Director, Vulnerable Children
Head Teachers' Forum	Christopher Leach (Chair of Secondary Head Teachers' Forum) Mike Prescott (Chair of Primary Head Teachers' Forum)
Association of Staffordshire Principals	Karen Dobson (Chair Association of Staffordshire Principals)
Advisers / Observers	
Government Office West Midlands (GOWM),	Barbara Dundas, Head of Early Years and Childcare, Advisor
Stoke on Trent Children's Trust Board	Ged Rowney, Director of Children and Young People's Services, Stoke-on-Trent City Council, Advisor
Staffordshire Children's Trust	Georgina Davies, Children's Trust Manager, Advisor Cate Crawford, Children's Trust Support Officer (Minute Taker) Michelle Davies, Children's Trust Clerical Assistant (Minute Taker)
Staffordshire County Council	Keith Cackett, Deputy Corporate Director (Quality Assurance / Resources), Advisor Jean Evans, Assistant Director, Law & Governance, Advisor Robert Flinter Director of Strategy and Performance, Advisor Simon Ablewhite, Central Services Finance Manager, Advisor Eric Robinson, Corporate Director, Social Care and Health, Advisor