



Staffordshire Children's Trust
Working together to improve the lives of children and young people

Minutes of the Children & Young Peoples Participation Sub Group

Tuesday 25th November 2008

Present:-

Gill Stanford	-	Commissioner for Children (Chair)
Les Simmons	-	Connexions
Liz Peacock	-	Staffordshire Youth Offending Service
Rachel Taylor	-	South Staffs District Council
Machita Denny	-	Jigsaw Group
Leanne Phillips	-	Children's Voice Project (part of time)
Pauline Davies	-	Participation Team
Sue Bond	-	Participation Team
Sue Fox	-	Staffs Council for Voluntary Youth Services
Jan Wakefield	-	School Improvement Division
Judy Goodson	-	Culture & Libraries Division (part of time)
Lynne Powis	-	West Midlands Consortium Service for Travelling Children
Chloe Taylor	-	Arts & Museum Service
Karen Foster	-	V Involved
Karen Gordon	-	South Staffs PCT (attending for Karen Hansford)
Mark Koszak	-	Staffs Council for Voluntary Youth Services
Kathryn Lowe	-	Support Officer to Gill Stanford (Minutes)

		ACTION
1.	<u>Apologies</u> Apologies received from Georgina Davies, Karen Hansford, Emma Beaumon, Katy Warren, Liz Kelay, Tove Lindgren, Kate Whitworth, Wendy Bailey, Darren Foley, Martin Latham, Sukey Bek, Laura Hilton, Jo Williams, Nicky Elmore, Pauline Robbins	
2.	<u>Welcome & Introductions</u> Gill welcomed everyone to the meeting and introductions were made	
3.	<u>Minutes & Matters Arising</u> Minutes were recorded as accurate with the following corrections and matters arising:- <u>Page 1</u> <ul style="list-style-type: none"> • 'V Volunteers' should read 'V Involved' • Change Mark Koszak name to correct spelling. <u>Page 2</u> <ul style="list-style-type: none"> • Two Participation Support Workers now in post. 	

	<p>Matthew Dittmer and Joseph Sullivan. Matt and Joe have a very strict remit over the next 12 months; Matt will be based with Sue Bond and the Participation Team and Joe will be based with Les Simmons at Connexions. Contact as follows:- Matt.dittmer@staffordshire.gov.uk Wedgwood Building, Tipping Street, Stafford, ST15 2DH Joseph.Sullivan@staffordshire.gov.uk or Joseph.Sullivan@cxstaffs.co.uk Connexions, Foregate Street, Stafford</p>	
<p>4.</p>	<p><u>Artemis Induction Programme</u></p> <p>Following the bite sized demonstration at the last meeting. The group were asked to have an hour trying out the programme. The programme consists of 14 modules that can be opened and saved as you go along.</p> <p>Gill commented that the Children's Trust Board Team will be trialling the programme, in order to provide a broad range of views.</p> <p>If anyone wishes to be part of the trial or has any young people that would be willing to undertake the trial. Please contact Joanne Cartwright -joanne.cartwright@staffordshire.gov.uk - Telephone: 01785 276007 Kingston Centre, Fairway, Stafford.</p> <p>Other points raised during discussion were:-</p> <ul style="list-style-type: none"> • This could be used as a reference tool - useful for the voluntary sector. • 1500 licences purchased that could be held by the same person for 12 months. • Artemis means Goddess for the Protection of Children. • Management Information will be set up to see if employees have completed the training or what stage they are at. • Launch planned for March 2009. • Demonstrations can be arranged for any organisation - contact Joanne as above. <p>Jan thanked Gill and the group for taking this opportunity to try out the programme.</p>	
<p>5.</p>	<p><u>Hear by Right</u></p> <p>Following on from the previous meeting. The group were split into 4 groups and each given a Standard. They were then asked to write down Verbal, Written and Visual evidence from the comments made at the last meeting. This will then be audited by VIA. Gill commented that we are now a 'Green' on performance monitoring for the Hear by Right</p>	

7.	<p><u>Sharing Good Practice</u></p> <p><u>Les Simmons</u></p> <p>12 young people have passed their level 2 awards in progression.</p> <p><u>Rachel Taylor</u></p> <p>Parish Youth Champions - developed new job description as to what the Parish Youth Champions to and what they are to focus on.</p> <p><u>Machita Denny</u></p> <p>Jigsaw are holding four events in December to raise awareness of and understanding of autism. All the group are welcome. These are positive events not negative. Leaflet with dates and times attached.</p> <p><u>Pauline Davies</u></p> <p>Currently setting up training for school councils. 130 responses already received out of 240 confirming they would like the training.</p> <p><u>Sue Bond</u></p> <p>Setting up a Children in Care Council for the younger children. Redesigned the review sheet for younger children as they have not been taking part in their reviews as the forms are too difficult.</p> <p><u>Mark Koszak</u></p> <p>Mark working with Sue on report from East Staffs Shadow Trust Board event on the 2nd November. Attending East Staffs Youth Development Network which is linked to the 3rd sector forums that exist.</p> <p>Tamworth Shadow Trust Board are holding a similar event to East Staffs that Mark will be involved in along with Sue.</p> <p>Passport to success will be re-launched next year after being re-consulted on. There will be a version for the 8 - 13yrs, 13 - 19yrs and for children with special needs.</p> <p><u>Sue Fox</u></p> <p>Sue completed Child Protection Level 1 Training for the Voluntary Sector and will be delivering the same training to Appointing Officers.</p> <p><u>Chloe Taylor</u></p> <p>Working on a Consultation Strategy for Arts & Museums.</p>	

	<p>Chloe would like to include the 13 - 24 age range and would like to get a wide range of young people. Focus groups will be used to develop a creative strategy.</p> <p><u>Lynne Powis</u></p> <p>The consortium is a specialist service of local authorities working together to maximise flexibility of approach and benchmarking good practice across the West Midlands.</p>	
8.	<p><u>Any other Business</u></p> <p>a) Gender Matters Conference - More information can be found from the link below:- http://www.vtci.co.uk/sources/clients/cambsedislington/Brochure.pdf</p> <p>b) Buddy Guide - see attached copy.</p> <p>c) Gill has been tasked with finding how to be the voice of the most vulnerable children in the County in light of the recent Baby P case.</p> <p>d) Meeting dates 2009 - See attached schedule of dates. This has been previously circulated via e-mail.</p> <p>e) Children's Workforce Development Rainbow Toolkit - this will be an agenda item at the next meeting.</p>	
9.	<p><u>Date and Time of Next Meeting</u></p> <p>Date: Tuesday 27th January 2009</p> <p>Time: 10.00am - 1.00pm</p> <p>Venue: The Annexe, Human Resource Centre, Second Avenue, Stafford</p>	