



Staffordshire Children's Trust
Working together to improve the lives of children and young people

Minutes of the Children & Young Peoples Participation Sub Group

Tuesday 23rd September 2008

Present:

Gill Stanford	-	Commissioner for Children (Chair) (Part of Time)
Georgina Davies	-	Children's Trust Manager
Karen Hansford	-	School Nurse, South Staffordshire PCT
Judy Goodson	-	Staffordshire Libraries & Information Service
Darryl Gough	-	Senior Youth Worker, Through Care
Rachel Taylor	-	South Staffordshire District Council
Adrian Gough	-	Head of Workforce Development
Jan Wakefield	-	Workforce Development
Tove Lindgren	-	Children's Trust Partnership Officer, Lichfield District Council
Les Simmons	-	Connexions
Carol Goostry	-	Children's Fund Participation Team
Rob Sigley	-	Princes Trust
Caroline Jones	-	Princes Trust
Diane May	-	CAF Co-ordinator
Rob Johnston	-	Children's Lead, East Staffordshire Borough Council
Nicola Leadbetter	-	V Volunteers
Pauline Robbins	-	Voice Advocacy
Jo Williams	-	User Survey Officer
Kathryn Lowe	-	Support Officer to Children's Commissioner (Minutes)

		ACTION
1.	<p><u>Apologies</u></p> <p>Apologies received from: Liz Kelay, Mandy Davies, Sue Fox, Michelle Evans, Mark Kosack, Sukey Bek, Karen Foster, Machita Denny, Sue bond, Rachel Munday-Crates, Rona Borland, Kay Warren, Liz Rouse and Kev Byrne.</p>	
2.	<p><u>Welcome & Introductions</u></p> <p>Gill welcomed everyone to the meeting and introductions were made. A special welcome to Tove Lindgren, Rob Sigley, Rob Johnston, Nicola Leadbetter and Pauline Robbins who were all attending for the first time.</p>	
3.	<p><u>Minutes & Matters Arising</u></p>	

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	<p><u>Page 1</u></p> <ul style="list-style-type: none"> • Children & Young Peoples Plans. The under 11 version from is now available on the Children's Trust Website. The 16 - 19years and the 11 - 16 years are awaiting some refresh details to be added and there have been problems accessing the Widget in order to complete the children with disabilities version. • Participation Framework. This will be taken to the Trust Board on Thursday to be signed off. <p><u>Page 2</u></p> <ul style="list-style-type: none"> • Consent Issues - Still waiting on legal services to come back. Jenny Procter is chasing up. <p><u>Page 3</u></p> <ul style="list-style-type: none"> • Drop In Surgeries - This is on hold at the moment due to Gill's demanding work commitments. Perhaps needs more discussion at a future meeting. • Big Lottery Funding - This was cancelled due to poor uptake. <p><u>Page 4</u></p> <ul style="list-style-type: none"> • APA - Anything members want submitting, please forward to either Gill or Kathryn as soon as possible. The inspection will take place w/c 3 November. Kathryn to send out e-mail regarding categories they are looking for. <p><u>Page 7</u></p> <ul style="list-style-type: none"> • Sukey Bek Update - Sukey would like adding that the Teenage Mothers Experience of Antenatal Care in South Staffs was funded by the Staffordshire Teenage Pregnancy Partnership Board. The part about Cannock Chase Children's Trust Board was another issue to do with children and young people participating in this Board now. <p><u>Page 9</u></p> <ul style="list-style-type: none"> • e) Modern Apprentiships - Interviews for these two posts are taking place on Friday 26th September. Interviewees are aged between 17 and 25. 	
4.	<p><u>Artemis Programme</u> <i>Adrian Gough and Jan Wakefield</i></p> <p>Six local authorities have received funding through the Regional Improvement & Efficiency Partnership (RIEP) Partnership Capacity Building Fund to develop an e-learning based Induction Programme. This has been developed though and under the direction of a central Project Board. Adrian gave handouts (copies available with these minutes). The aim of this programme is to encourage an integrated, induction that can enhance the concept of 'one children's workforce' and that by working together we can better protect out children. This Induction Programme is not only aimed at new staff but all</p>	

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	<p>staff who work with children and young people. Adrian then showed a bitesize of the programme and ran through some of the sections. This programme can be saved as you go along to enable you to come back to it as and when. It can take up to 8 hours to complete but does not have to be completed all at once. It has the backing of the Victoria Climbié Society and the programme is based upon her case.</p> <p>Artemis will deliver a high quality of e-learning programme based on the 7 induction standards developed by the Children's Workforce Development Council (CWDC) and essentially is an introduction to the 5 outcomes of 'Every Child Matters'.</p> <p>Discussions took place surrounding how to get children and young people involved in development of the programme and it's implementation. Gill suggested getting the two Modern Apprenticeships to undertake the training and also get other young people to actually undertake the training to seek their views. Jan Wakefield has booked the IT Suite at the Kingston Centre for the next meeting so that network members can have a trial run the programme. Further information can be obtained by contacting either Adrian Gough on 01785 278723 - adrian.gough@staffordshire.gov.uk - or Jan Wakefield on 01785 276835 - jan.wakefield@staffordshire.gov.uk.</p>	KL to cancel room and add to next Agenda
5.	<p><u>Common Assessment Framework</u> <i>Diane May</i></p> <p>Common Assessment Framework is an Assessment Tool which is an easy to use assessment that is common across services. It will help embed a shared language; support better understanding and communications amongst practitioners; reduce the number and duration of different assessments that historically some children and young people have undergone; facilitate early intervention and speed up service delivery. All local authorities should have the CAF in place by the end of 2008.</p> <p>The CAF Team are finding it hard to get people to take up the training as at the moment it is not mandatory. 50% of all staff are not CAF trained. They are also finding it hard to involve young people. CAF Co-ordinators are in place throughout the 8 Districts who have been in post for 12 months but they are finding it hard to engage people on the training, especially school staff. Karen Hansford confirmed that all School Nurses have undertaken the training as they have made it mandatory. Schools find it difficult to send staff on training due to financial restraints</p>	

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	<p>and class cover.</p> <p>A graduate was employed working with Mike Wood.</p> <p>Gill commented that it is hard to get children and young people involved when the subject is 'boring'. They need to be excited and enthused. Some suggestions from members were as follows:-</p> <ul style="list-style-type: none"> • Through Citizenship in School • District Youth Forums • Buddy Systems or Peer Mentors • Inclusion on the IYSS Agenda (contact Alison Spender - alison.spender@staffordshire.gov.uk) • Gill asked the network if they thought it would be useful to use some of the time at the next 2 day consultation conference. • Using Case Studies • Street Events/Promotional Events • Parent Support Workers and Parents Commissioner • Getting children and young people to help with leaflets and posters (Georgina commented that it would be better to have Children's Trust on the leaflets rather than County Council) <p>Diane commented that Staffordshire have done very well with CAF so far but more progress needs to be made.</p> <p>A list of training dates are available with these minutes. More information can be obtained from contacting Diane on diane.may@staffordshire.gov.uk</p>	<p>Gill to speak to Mike about findings of graduate report.</p>
6.	<p><u>Sharing Good Practice</u></p> <p><u>Nicky Elmore</u></p> <p>Cannock Shadow Trust Board recently had joint meeting with the District Trust Board, moving forward well.</p> <p><u>Rachel Taylor</u></p> <p>Recently had a call from the Parish Council regarding some children playing in the street - but refreshing to hear that this was positive - they would like a sign up saying 'Caution - children playing'.</p> <p>Work taking place in early November on young peoples services that the council provides.</p> <p>Youth Parish Champion Event also coming up.</p> <p><u>Jo Williams</u></p> <p>Jo currently covering a maternity leave post but still working on Consult8. One of the questions from recent report was 'How</p>	

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<p>happy are you where you live?'. 62% were very happy, 32% were happy, 6% were ok, 0% were unhappy or very unhappy.</p> <p><u>Pauline Robbins</u></p> <p>VOICE Advocacy works with youth justice board, young offenders, psychiatric patients, looked after children with non instructed advocacy. They work to ensure that young people have their wishes fulfilled. Pauline also commented that young people she works with also are happy where they live and want to stay.</p> <p>Gill asked Pauline to come and do a presentation at a future meeting.</p> <p><u>Nicola Leadbetter</u></p> <p>V Involved is a scheme for young people aged 16 – 25. It helps get young people involved in community work, helps them gain qualifications and get them involved in things that interest them. Further information can be obtained from Karen Foster - Karen.foster@staffordshire.gov.uk</p> <p><u>Les Simmons</u></p> <p>Works on youth participation and works with the Children's Trust, CAF, Facilitator for VIA, young people's Sexual Health 'SHAG'</p> <p><u>Karen Hansford</u></p> <p>HPV vaccine for cervical cancer rolled out in South Staffordshire week beginning 24th November. This vaccine is aimed at Year 8 girls aged between 12 and 13. School Nurses are undertaking awareness training .</p> <p>Karen also asking the group if they have any groups that need sexual health awareness, Chlamydia screening etc. Contact Karen on Karen.hansford@southstaffspct.nhs.uk</p> <p><u>Rob Johnston</u></p> <p>Currently working with the Shadow Trust Board in East Staffs. Event coming up on 2nd October. Also refreshing the delivery plan in light of the LAA.</p> <p><u>Darryl Gough</u></p> <p>Took a group of care leavers to Worcester. This was a good day out and there is now a representative from Staffordshire who will feed into the West Midlands Forum. Darryl also helping to</p>	<p>KL to add to agenda.</p>

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<p>facilitate the VIA group. Work also being done with the Libraries, helping young people with forest skills. Work still being undertaken with UXpress, which is the 'grown up' version of the Consult8. This will be aimed at 14 – 24 year olds.</p> <p><u>Georgina</u></p> <p>Refreshing the 2007-10 plan, getting the Shadow Trust Boards to contribute and District Shadow Trust Boards. Children's Trust working on Narrowing the Gap.</p> <p><u>Diane May</u></p> <p>Working on awareness of the CAF and trying to get everyone in Staffordshire trained.</p> <p><u>Rob Sigley/Caroline Jones</u></p> <p>The Princes Trust Team is a 12-week, self-development programme which is designed to give young people aged 16 – 25 the skills, confidence and qualifications they need to succeed in the workplace/further education. Young people can gain practical skills that help them in a job and in life, career advice, help with job hunting and recognised qualifications. If anyone is interested in the above, contact Rob Sigley at Alternative Kills 4 Life, Unit 2 Hollins business Centre, 62 Rowley Street, Stafford, ST16 2RH or moveforward@live.co.uk</p> <p><u>Judy Goodson</u></p> <p>Held the Library Summer Reading Scheme this summer which keeps children reading. Consulting with young people regarding what sort of books/magazines they want stocked in the libraries.</p> <p><u>Tove Lindgren</u></p> <p>Tove is new in post as the Children's Trust Partnerships Manager. The annual children and young peoples conference was due to take place on 14th October but has been cancelled. It will now take place in January. Tove consulting with youth forums on what sort of workshops they want at the conference.</p> <p><u>Jan Wakefield/Adrian Gough</u></p> <p>Both currently working hard on the implementation of the Artemis programme.</p>	

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	<p><u>Carol Goostry</u></p> <p>Attending on behalf of Sue Bond. Carol distributed copies of the Children & Young Peoples Plan – younger version. This is now available on the Trust Website. As mentioned earlier there is a problem with the Disability version due to the Widget. Pauline Davies is the new Participation Officer for the Children's Fund Participation Team – she is starting on 6th October. Sue is involved with the East Staffs Shadow District Trust Board Event in October. Sue also working on developing a Children in Care Council for the younger children.</p>	
7.	<p><u>Hear by Right</u></p> <p>Over the next 3 or 4 meetings the group will be concentrating on the Hear by Right Standards. The group were split into 3 groups and asked to complete the first section on each standard. (Results of this attached to minutes). These will be brought to the next meeting to carry on completing.</p>	
8.	<p><u>Any other Business</u></p> <p>a) District Shadow Trust Boards - Gill has agreed to fund each District Shadow Trust Board with £250 on the agreement that the District Trust Board will matchfund this 200%. There is also funds available through the Youth Opportunities Fund - but the Boards need to complete the paperwork in order to receive this - Gill to forward details.</p> <p>b) Shepherd Buildings - low cost indoor camping facility for young people run by the Lichfield Diocesan Board of Education. Self catering and provides a safe place for groups of up to 20 young people to stay overnight. For more details - www.pattingham-church.org/ShepherdsBldgPage001</p> <p>c) The Crimestoppers Talent Awards - 2008. These awards run in conjunction with Staffordshire Schools and is a competition open to young people wishing to compete in a number of categories set by subject and age of entrant; all of which must drive home the Crimestoppers message. For more details contact: www.crimestoppers-uk.org</p> <p>d) Communicating with Disabled Children and Young People. National Open College Network Accredited Training Course. This course is run by the Children's Society. More information can be found by contacting: Martin Brown - mnbc@childrensociety.org.uk</p>	GS

		ACTION
9.	<u>Date of Next Meeting</u> Tuesday 25 th November 2008 10am - 1pm IT Suite, Kingston Centre, Fairway, Stafford	