



**MINUTES OF THE MEETING OF THE STAFFORDSHIRE
CHILDREN'S TRUST BOARD HELD ON MONDAY 28TH MARCH 2011
WHITE ROOM, COUNTY BUILDINGS, STAFFORD**

Members Present:

Nina Dawes	Chief Executive, Lichfield District Council (Vice Chair) (part)
Julian Hilditch	Head of Safer Communities, Staffordshire Fire & Rescue Service
Carol Jones	Chief Executive, Connexions
County Councillor Mike Lawrence	(Chair) Staffordshire County Council Lead Cabinet Member for Children's Wellbeing
Christopher Leach	Chair of Secondary Head Teachers' Forum
Nigel Manning	Chief Inspector, Stronger & Safer Communities Team, Staffordshire Police (representing ACC Beale)
Councillor Mary Oates	Tamworth Borough Council Cabinet Member for Quality of Life and former Chair of Tamworth District Trust Board
Sally Rees	Director of Children's Services Staffordshire County Council, & Staffordshire Safeguarding Children Board Chair
Sally Rowe	Chair of Staffordshire Children's Trust Executive
Kate Sharratt	Interim Families Ambassador
Cheryl Sherratt	Head of Service Development (Children's), Sth Staffs PCT
Jackie Small	Head of Health Improvement, Staffordshire Public Health Team, NHS North Staffordshire
Heather Sutton	Head of Staffordshire Probation Delivery Unit, Staffordshire Probation Service
Steve Willis	Chair of Staffordshire Association of Colleges
Joan Wilson	Partnership Manager Staffordshire and Shropshire Jobcentre Plus (representing Julie Carruthers)

Advisors / Observers Present:

Tracey Barnacle	C&LP Support Officer (Minute Taker – Agenda items 5-9)
Cate Crawford	Children's Trust Support Officer (Minute Taker – Agenda items 1-5)
Darryl Evers*	Head of Policy and Performance, Staffordshire County Council
Christina Webb*	Strategic Partnerships Manager, Staffordshire County Council
Ian Wilkie	Chief Accountant - Decision Making Support, Staffordshire County Council (Advisor)
Paul Woodcock	Interim Children's Trust Manager (Advisor)

Apologies:

Sarah Ashley	Chair of Special School Forum
Marcus Beale	Assistant Chief Constable, Staffordshire Police
Anne Birch	Commissioner for Education and Skills, Staffordshire County Council
Julie Carruthers	District Manager, Jobcentre Plus
Councillor Debra Gratton	Chair Stoke on Trent Children's Trust Board
Helen Hipkiss	Programme Consultant Children's Services, NHS West Midlands
Mike Prescott	Primary Head Teachers' Forum Representative
Eric Robinson	Director for People & Deputy Chief Executive, Staffordshire County Council

***** For a summary of actions arising from the meeting, please refer to page 6 *****

* Attended the meeting to present reports

1. BUSINESS MATTERS (M Lawrence)

1.1 Introductions

County Councillor Lawrence welcomed everyone to the meeting and explained that following the changes made to the Staffordshire County Council Cabinet structure on 10 February 2011, as the new Lead Member for Children's Wellbeing, he would now Chair the Staffordshire Children's Trust Board. A letter to this effect had been sent to Board members, from Councillor Parry on 17 February 2011.

Cheryl Sherratt confirmed that Yvonne Sawbridge has now left South Staffordshire PCT and so she would now be the representative for the PCT.

1.2 Apologies

Noted as above.

1.3 Declarations of Interest

None made on this occasion.

1.4 Correspondence

Three items of correspondence were raised:

- 1.4a Letter to John Wickes and subsequent response re investment in CAMHS by NHS Sth Staffs
Cheryl Sherratt explained that Sth Staffs PCT made funding available to South Staffordshire & Shropshire Foundation NHS Trust (SSSFT) however this investment has not been spent by the Trust so it has been agreed to slip this investment to April 2011. This means non delivery of this target in Q4 2010/11. However as the full level of investment will be available for SSSFT to utilise against delivery of this target for Q1 2011/12 this target will be fully achieved by the end of Q1 2011/12.

It is anticipated that the Quarter 4 indicator for CAMHS will be red, but this is also due to other influencing factors, that will be raised at the countywide CAMHS Strategy Group.

Action: Chair of the CAMHS Strategy Group to provide update to the Chair of the Children's Trust Board on the red Q4 CAMHS indicator. (R Graham)

- 1.4b Cancellation of the District Trust Boards Chairs and Leads 2011 meetings

Due to the review of partnerships at all levels across the County the decision had been taken to cancel future meetings of the District Trust Boards' Chairs and Leads.

Councillor Mary Oates then tabled an update on behalf of each of the District Trust Boards which in summary stated that each has either been dissolved or absorbed into a different partnership group; or is in the process of review with this as a likely outcome.

Action: District Trust Boards' update to be circulated with Minutes (C Crawford)

- 1.4c Request to the district and borough councils for them to offer an approach on how to engage them in the County Healthy Weights Strategy Group

It was noted that no responses have been received to date.

Action: Responses to be fed back at future meeting. (J Small)

1.5 Minutes of the last meeting (16.11.10)

The Minutes of the meeting held on 16.11.10 were agreed to be an accurate record of the meeting.

1.6 Matters and Actions Arising

There were no matters arising not already included in the meeting's Agenda.

It was noted that Action 1 was due to be discussed later in the meeting, and all other actions were completed.

2. CHILD POVERTY STRATEGY 2011-12 (K Sharratt)

Kate Sharratt explained that the Child Poverty Act of March 2010 requires local authorities (and the agencies that work with them) to produce a Child Poverty Strategy and accompanying Needs Assessment by April 2011. The Strategy presented to the Board at the meeting highlights the overarching focus of child poverty, which is also a crosscutting priority in the Staffordshire Children & Young People's Strategic Action Plan 2011-12.

A whole family approach is required to tackle child poverty, and the diagram on page 10 of the Strategy demonstrates the 4 'building blocks' for partners to focus on, to help address the cycle of poverty and commission services based on them.

Proposal:

The Board were requested to:

- Recognise poverty as a cross cutting issues and for it to be jointly 'owned' by all members of the Children's Trust Board
- Ensure tackling poverty is integral and embedded in all their key strategies
- Commission services based on evidence within the Poverty Needs Assessment (and other needs assessments)
- Agree the proposed next stages for taking the Strategy forward (section 5 of Strategy)

Decision: Child Poverty Strategy and recommendations endorsed.

3. HEALTHY WEIGHT STRATEGY (J Small)

Jackie Small confirmed that the Healthy Weight Delivery Plan, previously been presented to the Board at their November meeting, had since been updated following the Board's recommendations and a subsequent consultation event.

The Healthy Weight Strategy adopts a family based focus, and is based on good practice. The accompanying Delivery Plan is clear and concise on how the actions are to be taken forward and who is leading.

The multi agency Healthy Weights Group currently has accountability for the Strategy and Action Plan. The Strategy now forms part of the Staffordshire Children & Young People's Strategic Action Plan 2011-12, and so the Healthy Weights Group will provide updates (by exception) to the Children's Trust Board.

Proposal:

The Board were requested to:

- Endorse the Healthy Weight Strategy and the actions within the Delivery Plan.
- Ensure any future work on healthy weights takes place within the strategic framework and commissioning frameworks.

Decision: Healthy Weight Strategy, Delivery Plan and recommendations endorsed.

4. CHILDREN & YOUNG PEOPLE'S STRATEGIC ACTION PLAN 2011-12 (P Woodcock)

Paul Woodcock confirmed that the November Children's Trust Board endorsed the six key priority outcomes detailed within the Staffordshire Children & Young People's Strategic Action Plan (CYPP) 2011-12, with the seventh crosscutting priority being tackling child poverty.

The seven key priorities each have an existing multi agency Strategy(ies) in place and a multi agency partnership group monitoring their delivery.

It was explained that the 'key aim' for each objective does vary throughout the CYPP (some have measurable targets included, others a statement of what the strategy hopes to achieve), this is due them being directly lifted from the relevant key strategy. However the multi agency groups will report progress (by exception) to the Children's Trust Board.

Thanks were made to Cate Crawford and Michelle Davies for their contribution towards the development of this concise and clearly presented CYPP.

Proposals: The Children's Trust Board were requested to endorse the following:

- a. Note the content of the Children & Young People's Strategic Action Plan (CYPP) 2011-12 and the Children's Trust Board's responsibility as the accountable body.
- b. Approve the draft CYPP 2011-12 for publication on the Children's Trust website.
- c. Agree as to whether a children's version of the plan is required.
- d. Agree to the recommendation that the Strategic Leads report exceptions to the Children's Trust Board on a quarterly basis.

Decision: proposals a, b & d agreed. Proposal c not raised.

Action: Children & Young People's Strategic Action Plan (CYPP) 2011-12 to be published on Children's Trust website. (C Crawford)

At this point Cate Crawford left the meeting.

5. CHILDREN'S TRUST – THE WAY FORWARD (D Eyers)

Darryl Eyers presented on the proposed way forward for Children's Trusts which outlined the shared priorities and principles for the new partnership environment.

Action: Copy of presentation to be provided to members of the Board

Included in the presentation were three options for taking the Children's Trust forward:

- Option 1: Stay the same as is currently
- Option 2: Remove the Children's Trust and subsume in the Health and Wellbeing Board
- Option 3: As Option 2 but continue with the Executive Board as part of the Health and Wellbeing Board

Discussion took place around Option 3 and that the Executive would be a "doing group" that would include commissioners and providers and therefore not be just a commissioning sub-group under the Health and Wellbeing Board as outlined in Darryl's presentation. Various members of the Board outlined their preference for this option and it was agreed by the Board members that Option 3 would be taken forward with the following recommendations:

- That the Trust Executive Board be expanded from today
- That the future Executive is not restricted to providers or commissioners but there may be occasions where commissioners on the Executive meet without the provider members
- That the word "commissioning" is taken out so that the future Executive is not seen as just a commissioning sub-group of the Health and Wellbeing Board
- That a letter from the Trust Board Chair goes out to Board members and partners outlining the way forward for the Health and Wellbeing Board and the Executive

Support Arrangements

Sally Rowe reviewed the current CT and proposed support arrangements as outlined in Darryl's presentation:

1. Maintain "status quo"
2. Dissolve the team in full
3. Enhance the team
4. Develop a "half way house" to maintaining communication on children's matters (e.g. a support or admin function solely)
5. Any other proposed options

Decision

1. The Board decided it no longer requires a manager or other support
2. The Executive will continue to need administrative and development support
3. The Board therefore asked the County Council to expedite this decision through their normal HR processes

6. SUPPORTIVE ARRANGEMENTS FOR THE TRUST – BUSINESS UPDATE**6.1 Staffordshire Safeguarding Children Board (S Rees)**

Sally Rees provided an update of key points from the Staffordshire Safeguarding Children's Board (she asked that the information on serious case reviews be kept strictly confidential by the Board members).

Action: Circulate Staffordshire Safeguarding Children Board key points with Minutes (C Crawford)

6.2 Staffordshire Children's Trust Executive (S Rowe)

Sally Rowe provided an update of key points from the Children's Trust Executive outlining that most of the points were discussed throughout this meeting.

Action: Circulate Staffordshire Children's Trust Executive key points with Minutes (C Crawford)

7. ITEMS FOR INFORMATION

The following items were circulated to the Board for information purposes only:

- 7.1 Munro Review: Interim Report
- 7.2 Early Intervention: Graham Allen MP Report
- 7.3 Review on Poverty and Life Chances: Frank Field MP
- 7.4 Public Health White Paper: Healthy lives, healthy people
- 7.5 Getting it right for children and young people: Overcoming cultural barriers in the NHS so as to meet their needs: Professor Sir Ian Kennedy
- 7.6 Education Bill 2011: Executive Summary
- 7.7 Staffordshire Academies update

There were no requests by Board members for any of the updates/reports under this agenda item to be future agenda items once they have been finalised.

8. NEXT MEETING (M Lawrence)

The Chair thanked everyone involved with the Children's Trust Board for their support and commitment towards improving outcomes for Staffordshire's children and young people.

The Chair thanked Carol Jones for her work in the transition of Connexions back into the Local Authority and wished her well for the future.

All future meetings are cancelled with immediate effect:

Tuesday 21 st June 2011	1.00pm - 3.00pm
Tuesday 27 th September 2011	1.00pm - 3.00pm
Tuesday 6 th December 2011	1.00pm - 3.00pm

9. ANY OTHER BUSINESS (All)**9.1 County Councillor Mike Lawrence:**

The Chair outlined the new County Council travel scheme to Board members which starts from 1 April.

- The 60+ 24/7 travel assistance scheme will cover the whole of Staffordshire.
- The under 20s travel scheme will require a travel card, which is free, and provide one-way trips for £1 anywhere in Staffordshire – to be self sustaining

Action: Send information on the travel schemes to Board members so that they can further distribute to "spread the news far and wide" about the schemes to ensure the under 20s scheme remains self-sustaining. (C Crawford)

*** Meeting concluded at 3:00pm***

*** ACTIONS ARISING FROM MEETING ***

No	Agenda no. / Meeting Date	Action	Allocated to	Completed
1	1.4.a. (28.03.11)	Chair of the CAMHS Strategy Group to provide update to the Chair of the Children's Trust Board with regard to the Quarter 4 red indicator for CAMHS.	R Graham	
2	1.4.b. (28.03.11)	District Trust Boards' update to be circulated with Minutes.	C Crawford	✓ 04.05.11
3.	1.4.c. (28.03.11)	Feedback at future meeting regarding responses received following letter sent to district and borough councils requesting them to offer an approach on how to engage them in the County Healthy Weights Strategy Group.	J Small	
4.	4. (28.03.10)	Children & Young People's Strategic Action Plan (CYPP) 2011-12 to be published on Children's Trust website.	C Crawford	✓ 01.04.11
5.	5. (28.03.10)	Presentation on the proposed way forward for the Children's Trust to be circulated with Minutes.	C Crawford	✓ 04.05.11
6.	6.1 (28.03.10)	Circulate Staffordshire Safeguarding Children Board key points with Minutes.	C Crawford	✓ 04.05.11
7.	6.2 (28.03.10)	Circulate Staffordshire Children's Trust Executive with Minutes.	C Crawford	✓ 04.05.11
8.	9.1 (28.03.11)	Send information on the travel schemes to Board members so that they can further distribute to "spread the news far and wide" about the schemes to ensure the under 20s scheme remains self-sustaining	C Crawford	✓ 04.05.11

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Members of the Children's Trust Board

Members of Children's Trust Board:

Members	
Representing	Name
Staffordshire County Council	County Councillor Mike Lawrence, Chair Staffordshire County Council Cabinet Lead Member, Children's Wellbeing
Director of Children's Services	Sally Rees, Director of Children's Services, Staffordshire County Council
District/Borough Councils	Nina Dawes, Chief Executive, Lichfield District Council (Vice Chair)
Connexions Staffordshire	Carol Jones, Chief Executive
Primary Care Trust (PCT) National Health Service (NHS)	Cheryl Sherratt, Head of Service Development (Children's), South Staffs Primary Care Trust Jacqueline Small, Head of Health Improvement, Staffordshire Public Health Team, NHS North Staffordshire
Staffordshire Consortium of Infrastructure Organisations	Barry Halls, Staffordshire Council for Voluntary Youth Services (SCYVS)
District Trust Boards	Councillor Mary Oates Tamworth Borough Council Cabinet Member for Quality of Life; and Chair of former Tamworth District Trust Board
Staffordshire Police	Marcus Beale, Assistant Chief Constable
Children, Young People, Parents and Carers	Kate Sharratt, Interim Staffordshire's Families' Ambassador
Staffordshire Fire and Rescue	Julian Hilditch, Head of Safer Communities
Staffordshire Children's Trust Executive	Sally Rowe, Head of Families First, Staffordshire County Council
Head Teachers' Forum	Christopher Leach (Chair of Secondary Head Teachers' Forum) Mike Prescott (Head Teachers' Forum Representative) Sarah Ashley (Chair of the Special Schools' Forum)
Association of Staffordshire Principals	Steve Willis (Chair of Association of Staffordshire Colleges)
Staffordshire Probation Service	Heather Sutton, Head of Staffordshire Probation Delivery Unit
NHS West Midlands	Helen Hipkiss, Programme Consultant Children's Services
Jobcentre Plus	Julie Carruthers, District Manager
Advisers / Observers	
Stoke on Trent Children's Trust Board	Councillor Debra Gratton, (Chair of Stoke on Trent Children's Trust Board) Advisor
Staffordshire Children's Trust	Paul Woodcock, Interim Children's Trust Manager, Advisor Kate Crawford, Children's Trust Support Officer (Minute Taker) Michelle Davies, Children's Trust Clerical Assistant (Minute Taker)
Staffordshire County Council	Anne Birch, Commissioner for Education and Skills, Advisor Jean Evans, Head of Law, Advisor Ian Wilkie, Chief Accountant - Decision Making Support, Staffordshire County Council, Advisor Eric Robinson, Director for People and Deputy Chief Executive, Advisor